



# BOARD OF COSMETOLOGY NEWS

Kansas Board of Cosmetology Spring 2019 Newsletter



## Executive Director Retires

Chiquita C. Coggs retired as Executive Director of the Board on January 11, 2019. Ms. Coggs served in her position at the Board for seven years. Throughout this time, Ms. Coggs championed

and embraced many changes in the way the agency conducts business. She implemented needed updates in technology and services for the Board. She also continuously challenged the Board to provide outstanding quality customer service to the citizens of Kansas. Ms. Coggs will be greatly missed! The Board thanks her for her years of service and leadership and wishes her a long and enjoyable retirement. Laura Gloeckner,

Assistant Director has been serving as Acting Executive Director in the interim.



## NEW WEBSITE PAGE

In order to ensure that all licensees have access to important Board notices, the Board has created a notification page on our website. Please make sure

to check it often to stay up to date with the Board!!!

Notices: <http://www.kansas.gov/kboc/Notices.htm>

## Renewal Notices

**1st Renewal Notice:** A yellow renewal reminder postcard will be mailed out to the most recent address on file with the Board at least 6 weeks prior to expiration.

**2nd Renewal Notice:** A courtesy email notice will be sent to the last email address on file with the Board approximately 10 days prior to expiration.

**Final Renewal Notice:** A courtesy email notice will be sent to the last email address on file with the Board approximately 10 days after expiration of licensure.

## Facebook

Reminders and notifications are also posted on our Facebook page. <https://www.facebook.com/Kansas-Board-of-Cosmetology-159274297574726/>

## Members of the Kansas Board of Cosmetology

David Yocum, Chair-School Representative  
Kimberley Mancuso-General Public  
Vacant-General Public  
Kelly Robbins-Tanning Representative

Tina Burgardt, Vice Chair-Cosmetologist  
Nichole Hines-Cosmetologist  
Ashley Rangel-Esthetician  
David Tucker-Body Art

## Mission Statement

**To protect the health and safety of the consuming public by licensing qualified individuals and enforcing high standards of practice.**

## NEW KBOC BOARD MEMBERS



**Kelly Robbins**  
**Tanning**  
**Representative**

I love helping my clients feel better about themselves

whether through building a gradual tan, a spray tan or skin care. My passion for helping and educating others is why I choose to represent the Tanning Industry on the Board of Cosmetology. I am a graduate of Emporia State University with Degrees in International Business and German and now live in Topeka with my husband of 15 years and six year old son. I own Sunsatons Tanning Salon and through many years of study and education on the subject of spray tanning I have become an educator and Sunless Specialist with Norvell University, the leader in sunless solution and education. I also enjoy volunteering through my Church and with Junior League of Topeka. My passion lies in helping my clients feel better in the skin they are in by helping find the right path for them to achieve the tanning results they wish. I have enjoyed the experience of being on the Board of Cosmetology and look forward to helping update and improve the laws to stay current with the industry and to keep Kansas as a leader in safety and protection of it's citizens.



**Dave Tucker**  
**Body Art**  
**Representative**

I've been in the body art industry for over 25 years, I've always been passionate about any form of art. I became interested in tattooing at a young age by

hanging out in the old-school traditional tattoo parlors. I work in several different studios. I have learned different styles and techniques from multiple different artists, and I am still learning to this day. I decided to move to Kansas 12 years ago to be with my family and I opened up my own studio. Prior to being on the Board, I attended a few board meetings and always tried to be an active part of the Kansas body art industry. When I became aware that the Board needed a new body art representative, I contacted the Board about the position. I felt the only way to help better my industry was to help the Board of Cosmetology and apply. I can see a lot of changes need to be made and I am thankful for the staff and the other Board Members for their service to the Board and the Body Art industry.



**Nichole Hines**  
**Cosmetology**  
**Representative**

Nichole Hines has been a licensed Cosmetologist and Esthetician for 24 years. She is the owner of Bella Bar in Leawood, KS and Kansas City, MO, providing sugaring, waxing, and skincare services. Over the years, she has owned a hair salon, a salon + day spa, an insurance agency, and a yoga studio. Entrepreneurship and her commitment to the Cosmetology industry is definitely where her passion lies. Prior to earning her license as a Cosmetologist and Esthetician, Nichole attended Spelman College in Atlanta, GA, enjoyed a career as a flight attendant, and, she is a produced playwright. Nichole is proud to be a member the Board of Cosmetology to serve her peers and the public.

# Legislative Updates

## HB2200 - Exempting hair threading from the practice of Cosmetology

A bill has been introduced in the House that would impact Cosmetology professions in the State of Kansas. If enacted, HB 2200 would exempt hair threading from the practice of Cosmetology. The Kansas Board of Cosmetology is in opposition to the Bill and plans to provide testimony as needed. HB2200 was introduced and referred to the Committee on Health and Human Services on February 7th, 2019. There has been no further action on this bill.

Use the link below to access the bill from the Legislative website.

[http://www.kslegislature.org/li/b2019\\_20/measures/hb2200/](http://www.kslegislature.org/li/b2019_20/measures/hb2200/)

## CONTACTING YOUR LEGISLATORS

If you choose to contact a legislator about these bills, please make sure that you are contacting the appropriate legislator that represents your district. You can find your legislators here. <https://openstates.org/>

Please also remember to keep your correspondence with your legislator professional and respectful as you represent your profession.



## HB2384 - Amending powers, duties and functions of the Kansas State Board of Cosmetology relating to licensing and hearings.

The Board of Cosmetology has been working diligently over the past year to amend outdated statutes pertaining to Cosmetology and Body Art.

- **Establishing a charitable event permit:** Allowing licensed practitioners to provide services for charitable events under permit.
- **Establishing a demonstration permit:** Allowing licensed practitioners from outside of Kansas to provide services for demonstration purposes by permit.
- **Apprentice licensing requirements:** Holding cosmetology profession schools accountable for ensuring students are properly licensed.
- **Placing body art laws under KAPA:** Allows the Board to take administrative actions concerning body art.
- **Hearing Reimbursement:** Allowing reimbursement for hearing costs to the Board.
- **Reciprocity Requirements:** Improved reciprocity requirements for cosmetology profession licensees.
- **Definition updates.**
- **Prohibition:** Prohibiting employment of unlicensed practice.
- **Temporary Permit Expiration:** Setting expiration date on temporary permits for cosmetology professions

Use the link below to access the bill from the Legislative website:

[http://www.kslegislature.org/li/b2019\\_20/measures/hb2384/](http://www.kslegislature.org/li/b2019_20/measures/hb2384/)

\*Provide your feedback to the Board using the following link:

<https://www.surveymonkey.com/r/JDYP565>

\*Please do not provide any identifying information with your feedback.



# INFECTION CONTROL

## Infection Control Regulations

The Board is currently working with the Kansas Department of Health and Environment to update the infection control regulations. Below are some highlights regarding the upcoming changes:

- Removing the requirement for a tuberculocidal disinfectant
- Allowing for hand sanitizer to be used before and after each service
- New regulation specifically for waxing
- Storage requirements for single-use items
- Removing the prohibition of alcoholic beverages
- Simplified procedure for disinfecting pedicure equipment after each service
- Allowing for shears and makeup brushes to be disinfected with an EPA-registered disinfectant spray, wipe or foam with bactericidal, fungicidal and virucidal activity
- Requiring towel warmers to be disinfected weekly and removing wet towels at the end of each day until laundered

## Upcoming Disinfectant Requirements

Currently, Kansas law requires a disinfectant with bactericidal, virucidal, fungicidal and **tuberculocidal** activity for disinfecting instruments/surfaces that come in contact with blood or bodily fluids. In light of the fact that EPA-registered disinfectants that include tuberculocidal activity are not being manufactured after October 2018, the Board is in the process of updating Kansas laws to remove the requirement for a disinfectant with **tuberculocidal** activity altogether and add the requirement to **disinfect** the work station after each service.

[Proposed KDHE Regulations Survey Responses Cosmetology Professions Tanning](#)

This update will prompt changes to proper infection control procedures for daily salon compliance.

## Daily Salon Compliance:

**Instruments and Equipment:** An EPA-registered disinfectant with demonstrated bactericidal, virucidal and fungicidal activity or a chlorine bleach solution shall be used to **disinfect** instruments and equipment in the salon.

**\*Workstations:** Workstations shall be **cleaned** (sanitized) after each service.

**Blood Spill Procedure:** Workstations must be **disinfected**. An EPA-registered disinfectant with bactericidal, fungicidal and virucidal activity must be used to disinfect the workstation.

\*Once the new KDHE regulations go into effect, an EPA-registered **disinfectant** with bactericidal, fungicidal and virucidal activity must be used to **disinfect (not just clean/sanitize)** the workstation after each service.

## Definitions

Understanding the difference between cleaning, sanitizing, disinfecting and sterilizing is important. In the cosmetology profession these terms have the following meanings:

### Cleaning

The mechanical removal of many microorganisms by scrubbing an item with soap and water. Cleaning results in an item being “sanitized.”

### Disinfection

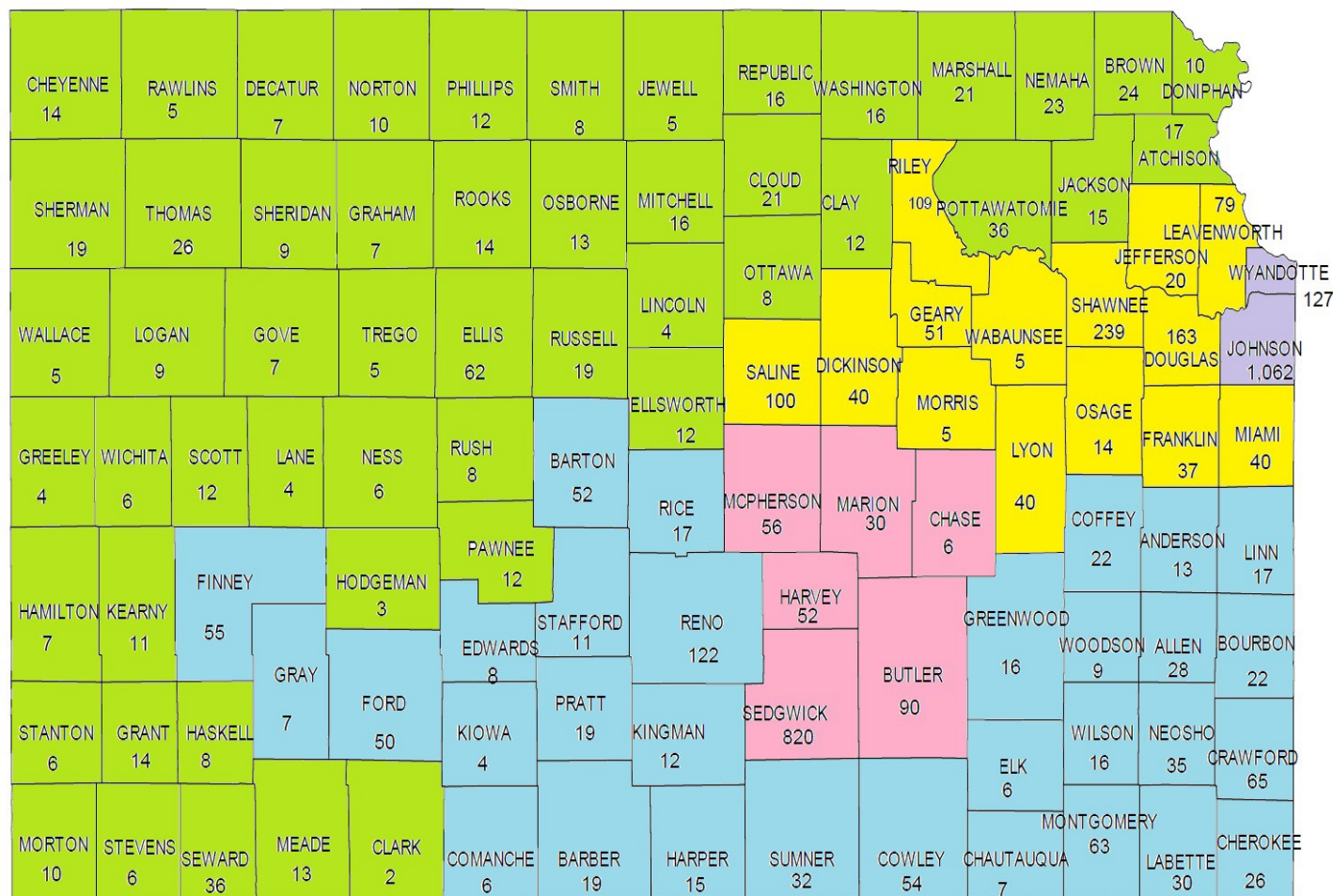
The chemical elimination of most or all microorganisms, except bacterial spores.

### Sterilization

The heat destruction of all microorganisms, including bacterial spores with an autoclave or dry heat sterilizer. Sterilization in the cosmetology professions is only required for electrolysis instruments.

If you would like further information, please contact the Board office at [kboc@ks.gov](mailto:kboc@ks.gov).

# FACILITY INSPECTORS AND REGIONS



## FACILITY INSPECTORS AND REGIONS

The Board employs 5 full time inspectors. Each inspector is assigned to a region.

The map above is color coded by region. The numbers underneath the county represent the total number of licensed facilities within that county. Currently, the Board licenses about 4,700 facilities.

The Board inspects facilities by calendar year annually. Kansas law requires an inspection every 2 years.

Region 1 - Ava Fiene (pink)

Region 2 - Jesse Adams (yellow)

Region 3 - Janet Durheim (green)

Region 4 - Eric Lynch (purple)

Region 5 - Brian Tice (blue)

**Kudos or concerns about inspections should be directed to the Board office.**

Please complete a [Customer Service Survey](#). This survey can be found at the bottom of the Home page of the KBOC website or by using the following link:

<https://www.surveymonkey.com/r/K5GPHCC>



Have a quick question? Need a quick answer? Unable to wait for a call back? For a faster response, please e-mail us at [kboc@ks.gov](mailto:kboc@ks.gov)!

# APPRENTICE APPLICATIONS - BEST PRACTICE



## APPRENTICE APPLICATIONS

Students are required to submit an apprentice application to the Board within 15 days after their start date.

Every year, the Board receives numerous late applications. Incomplete applications often result in a late application because there is insufficient time to correct the application.

When a late application is received by the Board, the student will be fined \$25 pursuant to the Board approved [Fine Schedule Guidance Document](#).

<http://www.kansas.gov/kboc/BoardFines.htm>

## EDUCATIONAL RESOURCES

The Board provides self-inspection checklists on the KBOC website Resources page and on the KBOC lawbook app for each profession!

[Self-Inspection Checklist-Cosmetology Professions](#)

[Self-Inspection Checklist- Tanning Facilities](#)

[Self-Inspection Checklist-Body Art Professions](#)

Resources: <http://www.kansas.gov/kboc/Resources.htm>

## BEST PRACTICE

### Filing Checklist

- Application is typed
- Include a copy of government issued photo identification and social security card.
- \*Payment - \$15
- \*\*Felony Questions
- Student reviews the application for any errors before signing.

### School Checklist

- If you require the student to file the application directly with the Board, have the student provide you with a copy of the application.
- Maintain a list of all students with a column for the date the application was sent to the Board and a column for the date the apprentice license was received by the school.
- Have each student check their apprentice license for accuracy and immediately contact the Board if any information is incorrect.

\* Students paying for the application are advised to make sure they have money in their account or to pay with a money order.

\*\* Must be answered and the date of conviction must be listed. The Felony Conviction Disclosure Form, Felony Monitoring Form (if applicable) and court documents must be submitted with the application



[Android Mobile Lawbook App](#)

[IOS Mobile Lawbook App](#)

# WELCOME NEW STAFF MEMBERS!



## **Kathy Moore Licensing**

I started working with the Board in November 2018. I am married with two sons. My oldest son is a graduate of Wichita State University and my youngest son will graduate in May from Silver Lake High School. I process licensure

and training verifications, instructor licensure applications and renewals, and initial practitioner licensure applications for Kansas students in the cosmetology profession. I am grateful for the opportunity to work for the Board of Cosmetology and I look forward to many more years to come.



## **Eric Lynch Facility Inspector**

I started working with the Board in September 2018. I am responsible for inspecting the Kansas City area (Region four). I am originally from Garden Grove,

California. I am married with three boys (all out of the house). I have a bachelor's degree in psychology. I served the Army infantry for six years. I also have nine years' experience in law enforcement as a state trooper and city police officer.



## **Angela Stockdale Licensing**

I am a licensed cosmetologist and was a licensed instructor for six years. I have been with the Board since January 2017. I provide online support for licensees and applicants, manage our front office, and provide support to other staff

wherever needed. I am the agency customer service expert and I specialize in managing callers and visitors to the office that need extra effort to address their concern. I love the Board's staff and love that the Board is progressively working toward making processes easier on licensees and applicants such as providing more online resources and improved customer service.

## **Board Meetings - You're Invited!!**

All meetings of the Board are open to the public! The Board invites you to attend!

The Board conducts meetings in accordance with the Roberts' Rules of Order. Should an individual or a group of individuals wish to address the Board during the public comment period, a written request should be submitted to the Board prior to the meeting date.

You can find all of the 2019 Board meeting dates on our website by using the following link: <http://www.kansas.gov/kboc/BoardMeetings.htm>

## ***Licensee Milestones Congratulations!***

The Board congratulates you on over 50 years of professional licensure!

*Vicki Marie Wineland  
57 Years*

*Leola Mae Jones  
59 Years*

*Judy Loy Light  
60 Years*

*Sandra Kay Ziolo  
52 Years*



# ABOUT THE BOARD

## The Board

The Board's regulatory responsibility is to protect the health and safety of the consuming public and promote standards of professional practice.

Members are appointed by the Governor for a three-year term.

The Board membership consists of:

- Two members who represent the general public.
- Three members who are licensed in the cosmetology professions (cosmetologist, nail technician, esthetician, electrologist), two of which must be licensed cosmetologists.
- One member licensed as a cosmetic tattoo artist, tattoo artist or body piercer.
- One member who is an owner or licensed operator of a tanning facility.
- One member who is associated with the day-to-day operation of a licensed cosmetology school.

If you are interested in serving as a Board member, please use the following link to find more information on how to apply. The Board meets in the office in odd-numbered months and by teleconference if necessary in even-numbered months.

<https://governor.kansas.gov/serving-kansans/office-of-appointments/governor-appointments/>



## Contact Us

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Email [kboc@ks.gov](mailto:kboc@ks.gov)  
Website [www.kansas.gov/kboc](http://www.kansas.gov/kboc)

## Staff Directory

Direct Line Telephone Numbers and Email  
Addresses can be found on our website contact  
page:

<http://www.kansas.gov/kboc/ContactUs.htm>

## Future Board Meeting Dates

*May 13 - Board Office*

*June 10 - Teleconference*

*July 08 - Board Office*

*August 12 - Teleconference*

*September 09 - Board Office*

*October 14 - Teleconference*

*November 18 - Board Office*

*December 09 - Teleconference*



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