

## Board Meeting Minutes July 12, 2021

The Kansas Board of Cosmetology held a videoconference and teleconference Board meeting on Monday, July 12, 2021, at 9:30 a.m. The Board Secretary recorded the minutes.

### **Board Members Present:**

David Yocum, Chair  
Nichole Hines, Vice Chair  
Ashley Rangel, Member  
Christine Burgardt, Member  
Kimberley Mancuso, Member  
Dave Tucker, Member  
Kelly Robbins, Member  
Mary Blubaugh, Member

### **Staff Present:**

Aubrie Pryer, Assistant Director  
Michaela Kesler, Licensing Director  
Alexis Henderson, Compliance Director  
Angela Stockdale, Board Secretary

### **Board Legal Counsel Present:**

Sarah Shipman, General Counsel  
Jane Weiler, Litigation Counsel

### **General Public:**

Dan Albertson, Big Picture  
Sean Colton, Prometric

### **Public Comment**

No public comment.

### **Call to Order / Approval of Agenda** (Additions/Deletions/Changes)

David Yocum, Board Chair, called the meeting to Order at 9:34am

Mr. Yocum requested the following changes to the agenda: Deletions for 14. KBOC SOW with KSHBA and 15. Director's Report, addition of: Review of the Joint Committee on Administrative Rules and Regulation Hearing Response.

Motion and second to approve the agenda with changes made by Mancuso and Hines, respectively. Motion passed by roll call vote.

### **Approval of Minutes**

Motion to approve minutes for June 14, 2021 made by Burgardt and Rangel, respectively. Motion passed by roll call vote.

### **Big Picture Presentation**

Dan Albertson, CEO of Big Picture Licensing, provided the Board with a presentation regarding Big Picture licensing software and database management.

Motion and second to allow Laura Gloeckner, Executive Director, to initiate the process of reviewing a new contract for licensing software and database management made by Burgardt and Mancuso, respectively. Motion passed by roll call vote.

### **Prometric Presentation**

Sean Colton, Senior Account Executive of Prometric, provided the Board with a presentation regarding Prometric testing services.

### **Translation dictionaries for exams**

Mr. Yocum requested the item be tabled for further discussion at the August 2021 meeting.

### **Annual Renewal Exam Review (Standing Review)**

Mr. Yocum requested the Board approve new exam questions for the Cosmetology Profession Renewal open book exam. Mr. Yocum requested the 100% passing requirement be tabled until the August 2021 board meeting for further research.

Motion and second to approve the new exam questions as provided made by Burgardt and Robbins, respectively. Motion passed by roll call vote.

### **KDHE Hair braiding brochure update**

Nichole Hines, Vice Chair, requested the item be tabled for further discussion at the August 2021 meeting.

### **HB2066 Subcommittee Recommendations**

Mr. Yocum requested the item be tabled for further discussion at the August 2021 meeting.

### **Policy Update: Address Changes**

Angela Stockdale, Board Secretary, presented updates to the Policy - Address Changes 012-12. The changes made allow staff to update mailing addresses for licensee's whose mailed correspondence is returned to the Board office by USPS without a forwarding address. Mary Blubaugh, Board Member, request the following language be added for approval: 2. Office staff will automatically update mailing addresses when confirmation of an updated mailing address is provided **from the licensee**, in response to a KBOC initiated inquiry.

Motion and second to approve Policy 012-12 Address Changes with addition made by Mancuso and Burgardt, respectively. Motion passed by roll call vote.

### **Policy Update: Felonies**

Angela Stockdale, Board Secretary, presented updates to the Policy – Application for Licensure by Felon 001-12. The changes made were recommended by Counsel and the Board's Disciplinary Panel and seek to reduce the burden on licensee's who have already had their felony conviction approved by the Board. Applicants submitting a renewal will be required to answer the following question, "Have you been convicted of a felony since your last renewal?" and provide the case number(s) where applicable.

Motion and second to approve Policy 001-12 Application for Licensure by Felon made by Mancuso and Burgardt, respectively. Motion passed by roll call vote

### **Nursing Homes/Assisted Living Salon Inspections**

Mr. Yocum requested the item be tabled for further discussion at the August 2021 meeting.

**Recess**

Motion and second to approve recess break until 11:30 a.m. made by Mancuso and Rangel, respectively. Motion carried.

**Call to Order**

David Yocum Board Chair, called the meeting back to order at 11:31 a.m.

**Review of the Joint Committee on Administrative Rules and Regulations Hearing Response**

The Board discussed the feedback provided by the Committee as it relates to the repeal of K.A.R. 69-6-3 Care of Invalids.

Motion and second to cancel the repeal of K.A.R. 69-6-3 and appoint a subcommittee to review the matter with the applicable legislators and interested parties to find a solution to this issue that ensures the public will be protected as required through inspections of licensed facilities made by Blubaugh and Hines, respectively. Motion passed by roll call vote.

Motion and second to authorize Board Chair, David Yocum; Vice Chair, Nicole Hines; and Member, Mary Blubaugh to work with applicable legislators and parties to report back to the Board made by Mancuso and Tucker, respectively. Motion passed by roll call vote.

**Recess**

Motion and second to approve recess break until 12:45 p.m. made by Hines and Mancuso, respectively. Motion carried.

**Call to Order**

David Yocum Board Chair, called the meeting back to order at 12:45 p.m.

**Review of the Joint Committee on Administrative Rules and Regulations Hearing Response**

Motion and second to provide as written the following statement to media made by Blubaugh and Hines, respectively. Motion passed by roll call vote.

“The Kansas Board of Cosmetology took action today to cancel the repeal of regulation #KAR 69-6-3. The board also appointed a sub-committee to review the matter with the applicable legislatures and interested parties to find a solution to this issue that ensures the public will be protected as required through inspections of licensed facilities.”

Motion and second to authorize David Yocum, Board Chair, to e-mail the above statement to the Chair of the Joint Committee on Administrative Rules and Regulations to notify them of the intent of the Board made by Blubaugh and Hines, respectively. Motion passed by roll call vote.

**Ergometrics Reports: May 2021**

For Informational Purposes Only.

**KBOC Cash Balance Reports May 2021**

For Informational Purposes Only.

714 SW Jackson, Suite 100  
Topeka, KS 66603-3751



Phone: 785-296-3155  
Fax: 785-296-3002  
KBOC@ks.gov  
[www.ks.gov/kboc](http://www.ks.gov/kboc)

Laura Kelly, Governor

**Adjournment**

The meeting was adjourned at 1:01 a.m. by voice vote.