

Board Meeting Minutes June 12, 2023

The Kansas Board of Cosmetology held a videoconference and teleconference Board meeting on Monday, June 12, 2023, at 9:30 a.m. The Board Secretary recorded the minutes.

Board Members Present:

David Yocum, Chair
Nichole Hines, Vice Chair
Ashley Rangel, Member
Christine Burgardt, Member
Kimberley Mancuso, Member
Dave Tucker, Member
Kelly Robbins, Member
Mary Blubaugh, Member

Members of the Public:

Staff Present:

Kassiah Martin, Interim Director
Aubrie Pryer, Assistant Director
Alexis Henderson, Compliance Director
Angela Stockdale, Board Secretary

Board Legal Counsel Present:

Jay Rodriguez, General Counsel
Will Skepnek, Litigation Counsel

Public Comment

No public comment.

Call to Order / Approval of Agenda (Additions/Deletions/Changes)

David Yocum, Board Chair, called the meeting to Order at 9:33am

Aubrie Pryer, Assistant Director, requested the following additions to the agenda: Shine Institute of Cosmetology New School Application, Executive Session, and Nepotism Policy. Motion and second to approve the agenda with additions made by Mancuso and Burgardt, respectively. Motion carried.

Approval of Minutes

Motion and second to approve minutes for May 8, 2023, made by Burgardt and Mancuso, respectively. Motion carried.

Special Acknowledgement

Nichole Hines, Vice Chair, recognized the efforts of Board Chair, David Yocum, in assisting the office during a management staffing shortage.

Licensing Standards Subcommittee

Motion and second to amend the Licensing Standards Subcommittee members to include: Christine Burgardt, Mary Blubaugh, and Nichole Hines made by Mancuso and Burgardt, respectively. Motion carried.

Educational Credential Evaluators

Motion and second to amend application language to review education credential evaluations completed by accredited evaluators on a case-by-case basis in the Licensing Standards Subcommittee made by Mancuso and Burgardt, respectively. Motion carried.

Out of State Form Updates

Motion and second to approve application updates to streamline the out of state licensing procedure made by Mancuso and Robbins, respectively. Motion carried.

New Cosmetology School Application - Shine Institute of Cosmetology

Motion and second to approve Shine Institute of Cosmetology School Application, made by Burgardt and Mancuso, respectively. Motion carried.

Nepotism Policy

Jay Rodriguez, General Counsel, reviewed the draft for Policy Number 001-23 Nepotism Ethics Policy with the Board.

Executive Session

Mary Blubaugh, Board Member, made the following motion, "Pursuant to K.S.A. 75-4319(b)(2) and K.S.A. 75-4319(b)(1), I move that the Board recess into executive session in order to discuss personnel matters of nonelected personnel and for consultation with our legal counsel, Jay Rodriguez, Assistant Attorney General, and litigation counsel William Skepnek, Assistant Attorney General, which is privileged due to an attorney-client relationship. The Board will reconvene the open meeting at 10:25 a.m. via video conference and telephone conference call provided on the Board agenda." The motion was seconded by Christine Burgardt, Board Member. Motion carried.

Call to Order

Mr. Yocum called the meeting back to order at 10:28 a.m. and confirmed all members present.

Executive Session

Christine Burgardt, Board Member, made the following motion, "Pursuant to K.S.A. 75-4319(b)(2) and K.S.A. 75-4319(b)(1), I move that the Board recess into executive session in order to discuss personnel matters of nonelected personnel and for consultation with our legal counsel, Jay Rodriguez, Assistant Attorney General, and litigation counsel William Skepnek, Assistant Attorney General, which is privileged due to an attorney-client relationship. The Board will reconvene the open meeting at 10:46 a.m. via video conference and telephone conference call provided on the Board agenda." The motion was seconded by Mary Blubaugh, Board Member. Motion carried.

Call to Order

Mr. Yocum called the meeting back to order at 10:50 a.m. and confirmed all members present.

Executive Session

Dave Tucker, Board Member, made the following motion, "Pursuant to K.S.A. 75-4319(b)(2) and K.S.A. 75-4319(b)(1), I move that the Board recess into executive session in order to discuss personnel matters of nonelected personnel and for consultation with our legal counsel, Jay Rodriguez, Assistant Attorney General, and litigation counsel William Skepnek, Assistant Attorney General, which is privileged due to an attorney-client relationship. The Board will reconvene the open meeting at 11:07 a.m. via video

conference and telephone conference call provided on the Board agenda.” The motion was seconded by Nichole Hines, Vice Chair. Motion carried.

Call to Order

Mr. Yocum called the meeting back to order at 11:08 a.m. and confirmed all members present.

Nepotism Policy

Motion and second to approve Policy Number 001-23 Nepotism Ethics Policy made by Burgardt and Hines, respectively. Motion carried.

Motion and second to allow Board Chair, David Yocum, to temporarily supervise both Aubrie Pryer, Assistant Director, and Kassiah Martin, Interim Director, made by Burgardt and Hines, respectively. Motion carried.

Legislative Updates

Ms. Pryer provided the Board with updates regarding current legislation.

Director’s Report

Ms. Pryer provided the Board with an overview of agenda items and assignments currently in progress at the Board office.

Ergometrics Reports: April 2023

For Informational Purposes Only.

KBOC Cash Balance Reports: April 2023

For Informational Purposes Only.

Adjournment

Motion and second to adjourn the meeting at 11:30 a.m. made by Tucker and Mancuso, respectively. Motion carried.