

Board Meeting Minutes April 29, 2024

The Kansas Board of Cosmetology held a teleconference Board meeting on Monday, April 29, 2024, at 2:30 p.m. The Board Secretary recorded the minutes.

Board Members Present:

David Yocum, Chair
Nichole Hines, Vice Chair
Christine Burgardt, Member
Kelly Robbins, Member
Mary Blubaugh, Member
Cathy Dinh, Member
Bryan Parsons, Member

Staff Present:

Benjamin Foster, Executive Director
Jesse Adams, Assistant Director
Alexis Henderson, Compliance Director
Rich Christie, Licensing Director
Angela Stockdale, Board Secretary

Board Legal Counsel Present:

Jay Rodriguez, General Counsel

Members of the Public:

Allison Conklin, KS Dept of Administration

Call to Order

David Yocum, Board Chair, called the meeting to Order at 1:30 p.m.

Executive Session

Christine Burgardt, Board Member, made the following motion, "Pursuant to K.S.A. 75-4319(b)(1) and (b)(2), I move that the Board recess into executive session in order to discuss personnel matters of nonelected personnel and for consultation with our legal counsel, Jay Rodriguez, Assistant Attorney General, which is privileged due to an attorney-client relationship. The Board will reconvene the open meeting at 2:00 p.m. via video conference and telephone conference call at the link provided." The motion was seconded by Kelly Robbins, Board Member. Motion carried.

Call to Order

Mr. Yocum called the meeting back to order at 2:00 p.m. and confirmed all members present by roll call.

Executive Session

Mary Blubaugh, Board Member, made the following motion, "Pursuant to K.S.A. 75-4319(b)(1); I move that the Board recess into executive session in order to discuss personnel matters of nonelected personnel. In addition, I move that Allison Conklin, HR Manager, Kansas Department of Administration, be present in the executive session to aid the Board's discussion. The Board will reconvene the open meeting at 2:20 p.m. via video conference and telephone conference call at the link provided." The motion was seconded by Christine Burgardt, Board Member. Motion carried.

Call to Order

Mr. Yocum called the meeting back to order at 2:20 p.m. and confirmed all members present by roll call.

Executive Session

Christine Burgardt, Board Member, made the following motion, “Pursuant to K.S.A. 75-4319(b)(1), I move that the Board recess into executive session in order to discuss personnel matters of nonelected personnel. In addition, I move that Allison Conklin, HR Manager, Kansas Department of Administration, be present in the executive session to aid the Board’s discussion. The Board will reconvene the open meeting at 2:40 p.m. via video conference and telephone conference call at the link provided.” The motion was seconded by Mary Blubaugh, Board Member. Motion carried.

Call to Order

Mr. Yocum called the meeting back to order at 2:40 p.m. and confirmed all members present by roll call.

Executive Session

Christine Burgardt, Board Member, made the following motion, “Pursuant to K.S.A. 75-4319(b)(1), I move that the Board recess into executive session in order to discuss personnel matters of nonelected personnel. In addition, I move that Allison Conklin, HR Manager, Kansas Department of Administration, be present in the executive session to aid the Board’s discussion. The Board will reconvene the open meeting at 3:00 p.m. via video conference and telephone conference call at the link provided.” The motion was seconded by Nichole Hines, Vice Chair. Motion carried.

Call to Order

Mr. Yocum called the meeting back to order at 3:00 p.m. and confirmed all members present by roll call.

Executive Session

Christine Burgardt, Board Member, made the following motion, “Pursuant to K.S.A. 75-4319(b)(1), I move that the Board recess into executive session in order to discuss personnel matters of nonelected personnel. The Board will reconvene the open meeting at 3:30 p.m. via video conference and telephone conference call at the link provided.” The motion was seconded by Nichole Hines, Vice Chair. Motion carried.

Call to Order

Mr. Yocum called the meeting back to order at 3:30 p.m. and confirmed all members present by roll call.

Executive Session

Christine Burgardt, Board Member, made the following motion, “Pursuant to K.S.A. 75-4319(b)(1), I move that the Board recess into executive session in order to discuss personnel matters of nonelected personnel. The Board will reconvene the open meeting at 3:45 p.m. via video conference and telephone conference call at the link provided.” The motion was seconded by Kelly Robbins, Board Member. Motion carried.

Call to Order

Mr. Yocum called the meeting back to order at 3:45 p.m. and confirmed all members present by roll call.

Executive Session

Christine Burgardt, Board Member, made the following motion, “Pursuant to K.S.A. 75-4319(b)(1), I move that the Board recess into executive session in order to discuss personnel matters of nonelected personnel. The Board will reconvene the open meeting at 4:00 p.m. via video conference and telephone

conference call at the link provided.” The motion was seconded by Mary Blubaugh, Board Member. Motion carried.

Call to Order

Mr. Yocum called the meeting back to order at 4:00 p.m. and confirmed all members present by roll call.

Motion and second for a resolution to prohibit any adverse employment actions (including but not limited to termination, suspension, demotion or reduction in hours or pay) against any current employee of the board of cosmetology, unless the action is necessary to protect the health, safety or welfare of the staff or the public. The executive director is directed to refrain from taking any such adverse action against any employee, and to prevent any staff from taking any such adverse action made by Blubaugh and Burgardt, respectively. Motion carried.

Motion and second for the May 13, 2024, meeting to be in-person made by Burgardt and Robbins, respectively. Motion carried.

Adjournment

Motion and second to adjourn the meeting at 4:05 p.m. made by Burgardt and Robbins, respectively. Motion carried.