

Instructor Training	300	450	600
	Hr course	Hr course	Hr course
(1) The professional teacher	20	30	40
(a) The teacher			
Personality			
Technical Knowledge			
Teacher's characteristics			
Teachers as professionals			
(b) Preparation for teaching			
Planning the course			
Preparing lesson plans			
Objectives			
Outline			
Student activities			
Steps of teaching			
Preparation			
Presentation			
Application			
Testing			
(2) Student motivation and learning.....	40	60	80
(a) Laws governing learning processes			
(b) Student motivation			
(c) Student participation			
(d) Student personalities			
(e) Individual differences			
Slow learner			
Gifted learner			
(3) Methods, management and materials...150		225	300
(a) Methods, procedures and			
Techniques of teaching			
Lectures and discussions			
Demonstrations			
Conducting practice activities			
Questioning techniques			
Results			
Special situations			
(b) Classroom management			
Physical environment			
Administrative duties			
Student discipline			

Instructor Training cont.	300	450	600
	Hr course	Hr course	Hr course
Class supervision			
Classroom routine			
Corrective measures			
(c) Teaching materials			
Audio-visual aids(types)			
Value of different teaching aids			
Correct usage			
Miscellaneous teaching materials			
Textbooks			
Workbooks			
Reference books			
Creative aids			
(4) Testing and evaluation	60	90	120
(a) Testing			
Purpose			
Performance tests			
Written tests			
Standardized tests			
(5) Evaluation	30	45	60
(a) General student abilities			
(b) Student achievement			
(c) Teacher evaluation			
Total hours	300	450	600