**When evidence is submitted to the KBI Forensic Science Laboratory with a Digital Evidence examination request, this form must be *completed* in addition to the Evidence Custody Receipt.**

**PLEASE NOTE: A copy of the Legal Authority *MUST ACCOMPANY* each request for examination. An example of a State of Kansas Warrant for digital evidence can be located on the KCJIS website (**[**https://kcjis.ks.gov**](https://kcjis.ks.gov)**) under the Forms Section.**

**CASE INFORMATION**

|  |  |  |
| --- | --- | --- |
| Contributing Agency | Agency Case # | KBI Case # (if known) |
|  |  |  |
| Investigating Officer | Phone | Email |
|  |  |  |
| Has any evidence been previously submitted on this case by any agency? [ ]  Yes [ ]  No |
| Is a synopsis included or investigative report attached? [ ]  Yes [ ]  No |
| Has your agency attempted an examination on any of these items previously? [ ]  Yes [ ]  No |
|  |
| What is the legal authority for this examination? (***MUST BE ATTACHED***) |
| [ ]  District Court Search Warrant [ ]  Consent [ ]  Abandoned Property [ ]  Other (describe below)Other Description:        |
|  |
| This examination request: |
| [ ]  Mobile Device ([ ]  Android [ ]  iOS [ ]  Other) ([ ]  On [ ]  Off [ ]  Airplane Mode Enabled) (Passcode:      ) [ ]  Computer Forensics[ ]  Advanced Methods (JTAG/Chip-Off, etc.)- Methods used may destroy the device. This process is not guaranteed. |
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| **EVIDENCE** |
| Evidence will be analyzed using a priority based system. List the priority of your evidence for analysis (1 = highest, 10 = lowest). |
| **Priority** | **Agency Item #** | **Evidence Description** | **Examination Request** |
| *(Ex. – Text messages for specific phone numbers, pictures, email between suspect and victim, internet history, etc.)* |
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**Synopsis**

Please provide a brief synopsis of the investigation. Please include additional details for examination, such as time frames, date ranges, descriptions, keywords to search, known applications, known email addresses, passwords etc. ***If there are known victims please provide photos that can be used for comparison during examination.***

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